

ONLINE CONF Procedure Manual

Registration

AGRI SMILE Inc.
ONLINE CONF Office

Recommended System Requirements

- PC
 - Windows: Edge(Chromium)/Chrome Latest Version
 - Mac: Chrome Latest Version
- Tablet
 - iOS13 or later : Safari Latest Version
 - Windows: Edge(Chromium)/ Chrome Latest Version
 - Android: Chrome Latest Version
- Smart phone
 - iOS13 or later : Safari Latest Version
 - Android: Chrome Latest Version

*Please update in advance.

Procedure of registration

1. **【User Registration】**Click “Sign up here” of the home page, input your Email Address to the box and click “proceed”.
2. **【User Registration】**Open the Email message from ONLINE CONF Office (support@gakkai.online) , click URL and proceed to User Registration.
3. **【User Registration】**Input your information on the User Registration page and click “CONFIRM” to go to confirmation page. Confirm the input contents and if there is no problem, click “REGISTER” button.
※You can edit your information on your profile anytime until the conference is ended.
4. **【Payment】**After you finish User Registration, login and move on to Payment.
5. **【Payment】**Select the category and proceed to payment.
6. **【Payment】**Select credit card or bank transfer and make the payment.

1. Input your Email Address

Click “Sign up here” of the home page, input your Email Address to the box and click “proceed”.

English 日本語

The 70th Annual Meeting of the Ecological Society of Japan (ESJ70)

<For those who have registered by February 20>

You will receive an e-mail address and password for login from The Ecological Society of Japan Meeting Help Desk <esj-desk@bunken.co.jp>.
Please use it to log in.
Please also check your spam mail box.
Note that you do not need to register again.

Email Address **Required**

Password **Required**

Remember me

Sign up here >

Forgot Password? >

Click “Sign up here”

URL of the home page: <https://esj70.gakkai.online/>

※The image is a sample.

2. Open the Email message from ONLINE-CONF Office

Open the Email message from ONLINE-CONF Office (support@gakkai.online) , click URL and proceed to User Registration.

※Please check your mailbox settings and confirm that an email from support@gakkai.online is allowed.

※If you use Gmail, please check if the Email message is sorted into Promotion Tab.

Email Address Verification

メールアドレスを確認して利用を開始

y-ueda+3@agri-smile.com

Confirm your email address and proceed registration by accessing the URL below.

メールアドレスが正しく登録されていることを確認して、以下のURLにアクセスして本登録にお進みください。

<https://demo.gakkai.online/signup/2ce60699-47fa-4767-b173-876aef60497c>

このメールに心当たりがない場合、このメールを破棄してください。

Please delete this email, if you were not aware that you were going to receive it.

ONLINE CONF DEMO

ONLINE CONF DEMO

<https://demo.gakkai.online/>

ONLINE CONF Support Desk

support@gakkai.online



Click URL

※The image is a sample.

3. Input your information on the page

Input your information on the User Registration page and click “CONFIRM” to go to confirmation page.

✂️ You can edit your information on your profile anytime until the conference is ended

ONLINE CONFERENCE

User Registration

Profile Image

Click and upload your image, jpg or png format.

Select a Image

Basic Info

Full Name **Required** Full Name (in Japanese)

Kyoto Taro 京都太郎

Email Address

yuna.u.1203@gmail.com

Phone Number

XXXXXXXXXXXX

Password (8+ characters) **Required**

Password Confirmation **Required**

Please remember this Password for login.

3. Input your information on the page

Input your information on the User Registration page and click “CONFIRM” to go to confirmation page.

✂️ You can edit your information on your profile anytime until the conference is ended

Affiliation

Type of Industry **Required**

Affiliation **Required**

Department, Major **Required**

Position **Required**

User Role

Presenter: Speakers, Mentors, Pitch presenter, Partner

Participant: Non-Presenters

User Role **Required**

3. Input your information on the page

Input your information on the User Registration page and click “CONFIRM” to go to confirmation page.

※You can edit your information on your profile anytime until the conference is ended

Yes

No

Terms of Service and Privacy Policy

利用規約（日本語）
Terms of Service(EN)

I read and agreed the terms of service.

プライバシーポリシー(日本語)
Privacy Policy(EN)

I read and agreed the privacy policy.

When you finish inputting all, click
“CONFIRM” to go to confirmation page.

CONFIRM >

3. Input your information on the page

Confirm the input contents and if there is no problem, click “REGISTER” button.

※You can edit your information on your profile anytime until the conference is ended.

working language

Japanese

Affiliation

Name of the organization / institution

test

Department / Division

test

Laboratory / Office

Lab URL

Career Stage

test

Keyword

Category

Hematopoiesis and Immune Environment

Keyword

Confirm the input contents and if there is no problem, click “REGISTER” button.



4. Registration Succeeded ⇒ Payment

After you finish User Registration, login and move on to Payment.

(<https://esj70.gakkai.online/qualification>)



Your user account has been created.



Please login to proceed to the registration process.

Login

Click "Login" and go into the website.

5. Payment

Select the category and proceed to payment.

The screenshot shows the 'ONLINE CONF' registration page. At the top center is the logo 'ONLINE CONF' with a person icon. Below it is the heading 'Registration'. Underneath, there is a section for 'Registration Category' with two red asterisked notes: '* Non-members & Student Non-members cannot submit an abstract for JSI2021' and '* If you are going to submit an abstract and are not a member, please go through the membership process and register as a member.' There are five radio button options: 'Member' (¥12,000, For JSI members), 'Student Member' (¥2,000, For JSI student members. Student ID card photo is required.), 'Non-member' (¥15,000, For non-members.), 'Student Non-member' (¥6,000, For non-member students. Student ID card photo is required.), and 'Honorary member or Meritorious member' (¥0). A red callout box points to the radio buttons with the text 'Select Registration Category.' Below the options is a green 'Proceed to Payment' button, with another red callout box pointing to it with the text 'Proceed to the page for payment.' At the bottom right is a 'Sign Out' button.

ONLINE CONF

Registration

Registration Category

* Non-members & Student Non-members cannot submit an abstract for JSI2021

* If you are going to submit an abstract and are not a member, please go through the membership process and register as a member.

Member
¥12,000 For JSI members.

Student Member
¥2,000 For JSI student members. Student ID card photo is required.

Non-member
¥15,000 For non-members.

Student Non-member
¥6,000 For non-member students. Student ID card photo is required.

Honorary member or Meritorious member
¥0

Proceed to Payment

Sign Out

Select Registration Category.

Proceed to the page for payment.

※The image is a sample.

6. Payment

Select credit card or bank transfer and pay.

※ Bank transfer is available for those who live in Japan.

The screenshot shows the 'ONLINE CONFERENCE' payment interface. At the top, there's a language selector with 'English' and '日本語'. Below that, a message states: 'Your registration has completed. Then please make a payment. Although you can submit abstract before payment, please pay by the deadline.' The 'Plan' section shows 'Non-member (Non-presenter)' for ¥20,000. The 'Note' section contains instructions about bank transfer fees and registration fees. Under 'Payment Protocol', 'Credit Card Payment' is selected with a radio button. The 'Credit Card Payment' section lists accepted brands (VISA, MASTER, JCB, AMEX, DINERS) and provides a total payment amount of JPY 20,000 with a JPY 0 fee. A credit card image is shown with 'YOUR NAME HERE' and a masked card number. Below the card image are input fields for Card No., Name, Expiry Month, Expiry Year, and Security Code. A green 'Pay Now' button is at the bottom. Navigation links include 'Back to selection of registration category', 'Proceed to abstract submission before payment', and 'Sign Out'.

Credit card

Bank transfer

Please transfer to the displayed account.
We will notify you by email when your payment is confirmed on the system.

※The image is a sample.